

Standing Rules for Virtual 2020 SEIU HCMN Member Convention

1. REGISTRATION

All members and staff shall be registered before being admitted to the virtual Convention setting and any convention functions. Any SEIU HCMN member in good standing and attendees that register in the virtual convention list may attend the virtual convention and shall have participation rights as it is stated below.

2. CREDENTIALS

All members must be registered and credentialed with SEIU Registration/Information list to obtain official convention delegate credentials. The credentials will designate whether a convention delegate is a member or associate member or whether the participant is a guest. Guests shall connect and participate in the virtual convention as the webinar system space permits.

3. CODE OF CONDUCT

- a. Delegates and guests are always expected to be courteous and respectful and to refrain from personal attacks during the virtual Convention meetings and functions.
- b. No campaigning of any type is allowed during the business portion of the virtual convention. This includes engaging in debate, an action on the debate and starting with, "Hi, I'm Michelle from _____ nursing home and I'm running for trustee."
- c. Failure to follow the Code of Conduct stated in these Standing Rules may result in the revocation of delegate or guest credentials by the Chair.

4. RECOGNITION

Any properly credentialed delegate wishing to speak shall:

- a. Type in the virtual platform Chat the words Speak For or Speak Against.
- b. Wait to be recognized by the Chair.
- c. Enable computer audio when virtual platform host prompts with a request to Unmute audio and address the chair when speaking.
- d. Once recognized, state her/his name and place of employment.

5. MOTIONS AND RESOLUTIONS

- a. Only member delegates may make motions and vote. Decisions will be based on the number of credentialed delegates present and voting.
- b. All main motions or resolutions, except motions of procedure, must be submitted to the President no later than 4 p.m. Wednesday, August 19, 2020. Such motions or resolutions must be submitted in writing and must be received by in person delivery or US mail c/o President Jamie Gulley at SEIU Healthcare Minnesota, 345 Randolph Ave, Suite 100, St. Paul, MN 55102, before the deadline.
- c. Any properly and timely submitted resolution shall be published in the SEIU Healthcare Minnesota Convention Handbook and shall be referred to the Resolutions Committee for recommendation.
- d. The Resolutions Committee shall consist of all current SEIU Healthcare Minnesota Executive Board Members including the Union's Officers. The Resolutions Committee shall have the authority to offer resolutions to the convention, submitted after the deadline, in its sole discretion. The Resolutions committee shall submit all recommended main motions or resolutions to the Convention.
- e. An individual delegate who properly and timely submits a main motion or resolution to the President prior to the August 19, 2020 deadline may submit such main motion or resolution to the Convention in the absence of a recommendation from the Resolutions Committee. Any main motion or resolution offered by an individual delegate that is not properly and timely filed before the deadline may not be considered by the Convention except through unanimous consent of the members present.
- f. Due to the nature of the virtual convention, incidental motions, such as amendments shall not be allowed. Motions of procedure will also not be allowed at the virtual convention. This includes motions to table and/or motions to refer a matter to committee. Except as otherwise ordered by the Convention or as directed by the President, delegates shall vote by using the virtual voting tools available during the virtual convention. Voting for Resolution #2 which includes a secret ballot vote to authorize a special assessment in certain circumstances shall be conducted by email using an outside vendor. The email voting process will ensure anonymity on the vote. Ballots for Resolution #2 will be sent to the email address provided at registration and will be sent to all registered delegates who log into the convention floor on Saturday, September 19th. Ballots are due at the time established by convention and results will be shared at that time.

6. DEBATE

- a. Debate is open to properly credentialed delegate members only. Guests shall not be permitted to participate in debate.
- b. No member shall speak in debate more than once or longer than 2 minutes on the same question without permission of the Convention, granted either at the discretion of the Chair, by unanimous consent, or a 2/3rds vote.
- c. No delegate may call the question until at least four people, two pro and two cons, have had an opportunity to speak on any issue if interested.
- d. Whenever possible, the Chair will recognize alternately speakers for or against the motions on the floor.

7. COMMUNICATIONS DURING BUSINESS SESSIONS

All communication to the platform, or to persons in the Convention, shall be delivered by sending message through the Chat function on the virtual convention floor.

8. SUSPENSION OF RULES

As provided in *Robert's Rules of Order, Newly Revised*, these rules and other SEIU Healthcare Minnesota Convention rules may be suspended by a two-thirds (2/3) vote of delegates present and voting or by unanimous consent of the Convention.

9. TECHNICAL AND CONFORMING CORRECTIONS

The President is authorized to correct article and section designations, grammar, punctuation, and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of the Convention in connection with bylaws amendments.

10. GOVERNANCE

All matters outside the scope of the preceding rules shall be governed by *Robert's Rules of Order, Newly Revised*.